

## MINUTES

June 2, 2021

### MEETING OF THE ALLEGANY COUNTY BOARD OF ELECTIONS 701 Kelly Road, Room 230, Cumberland, Maryland

**ATTENDEES:** John Stakem, President  
JoAnn Spiker, Member  
Timothy Donaldson, Member  
Debbie Johnson, Member  
Diane Loibel, Election Administrator  
Samantha Logsdon, Registrar

**ABSENT:** Armand Pannone, Board Attorney  
John Fetchero, Member

#### **DECLARATION OF QUORUM PRESENT**

Mr. Stakem called the meeting to order at 9:03 A.M., and stated that there was a quorum present.

#### **APPROVAL OF MINUTES**

Mr. Stakem called for alterations, corrections, and/or approval of the minutes. Mrs. Spiker made a motion to approve the May 5<sup>th</sup> minutes. Ms. Johnson seconded the motion. The motion passed unanimously.

#### **ATTORNEY'S REPORT**

Mr. Pannone did not have anything to report.

#### **CORRESPONDENCE**

None

#### **ADMINISTRATOR'S REPORT**

#### **OLD BUSINESS:**

##### **FY22 Budget**

The FY22 Budget was approved by the County Commissioners at their May 27<sup>th</sup> meeting. We are very fortunate that the County was able to fully fund our FY22 Budget Request.

##### **MAEO Conference**

Mrs. Loibel reminded members that the MAEO Conference is scheduled for August 23<sup>rd</sup> – 27<sup>th</sup> at the Clarion Fontainebleau Hotel in Ocean City, Maryland. All health and safety protocols will be followed. The hotel rooms will be sanitized prior to check-in and conference rooms will be cleaned throughout each day and sanitized nightly. We will need to bring two door prizes to the conference.

Members who are bringing a guest to the conference and their guest will be eating with us, will need to pay the \$225.00 conference fee. Please make checks payable to MAEO.

## **NEW BUSINESS:**

### **Deputy Director Update**

Interviews for the Deputy Director position were held on April 28, 2021. Samantha Logsdon was selected as the new Deputy Director which will take effect on July 1, 2021. Sam will be joining our regular board meetings. A copy of the Deputy Director duties has been included in your blue board folder.

### **Registrar Vacancy**

The County has approved our request to hire a full-time Registrar to handle the duties that Sam has vacated. As a result, the Registrar job posted on Saturday, May 15<sup>th</sup> with a deadline to apply on May 28<sup>th</sup>. At this time, we will be working with Kristi Liller to go over the applications and hope to setup interviews some time towards the end of June or early July, with a goal of having the position filled by the end of July.

### **Candidate Filings**

We have had one filing for Clerk of the Court and one filing for the Register of Wills.

### **SBE Biennial Conference**

The SBE Biennial Conference will be held on Wednesday, August 25, 2021 during the MAEO Conference. Please remember that this meeting is mandatory for all board members. This meeting will be available virtually if someone is unable to attend in person.

### **New Election Judge Application and Summer Newsletter**

The new election judge application and copy of the summer newsletter was sent to all members for their review. This new application incorporates the election judge inquiry with the application so that we only need to send one form. Election judges will be asked to complete the application and return it to our office. We will use this form to assign the judges for the 2022 Gubernatorial Election. At this time, we will continue to use the State's online version of the election judge application. Mrs. Johnson made a motion to accept the new application format. Mrs. Spiker seconded the motion and the motion passed unanimously.

### **Computer Systems and Software Security Updates:**

Mrs. Loibel reports that office staff has successfully applied the Microsoft Security updates for the month of May on SBE workstations. We have also updated other third-party software applications to their latest versions on all workstations.

**Registration Statistics:**

Statistics as of May 31, 2021 were as follows: Total Active Registration 43,780, 12,495 Democrat, 22,581 Republican, 77 Green, 218 Libertarian, 33 Working Class, 21 Bread & Roses, 7,948 Unaffiliated, and 407 Others.

**Board Members Report:**

Mr. Stakem reported that he received an email about participating in a virtual meeting with other LBE Board Presidents. At this time, Mr. Stakem chose not to participate. Mr. Stakem asked Mrs. Loibel where the office stands with redistricting. Mrs. Loibel explained that we can expect the census data to be released around the end of September. We will need to wait on the legislature to submit their proposal at the next session. She reports that the office has begun the process of reviewing the street files with the GIS department.

**Disclosure of Campaign Contributions:**

There was nothing to report.

**Next Meeting:**

The next regular meeting will be held on July 7, 2021 at 9:00 A.M.

**Adjournment:**

Mrs. Spiker made a motion for adjournment. Ms. Johnson seconded the motion. The motion passed unanimously. Mr. Stakem adjourned the meeting at 10:12 A.M.